

TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

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Austin, Texas 78711-3087

(512)239-0102



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State Title: Natural Resources Spec II

Functional Title:

Job Posting: 15214

Monthly Salary: \$3081.33

Salary Group: B17

Posting Date: 03/31/2015

Close Date: 04/15/2015

Section/Division: Water Supply Admin Section/ Water Supply Division

Work Location: 12100 Park 35 Circle, Austin, TX 78753

Openings: One(1)

Position #(s): 7879

Job Description:

Assists with the evaluation, review, selection, adaptation and modification of standards, techniques, procedures and criteria for public water systems design for the Public Drinking Water Section of the Water Supply Division of the Texas Commission on Environmental Quality (TCEQ). Assists in the development and coordination of statewide education and training efforts related to public water system construction, operation, and maintenance; and with plumbing, cross connection control issues and backflow prevention including preparation and presentation of technical programs to a wide range of audiences. Coordinates and provides assistance regarding the Long Term 2 Enhanced Surface Water Treatment Rule including review and assistance of monitoring plans and lab data, determining Bin categories, and providing technical assistance for systems requiring additional treatment. Provides general technical assistance to city and county officials, water system owners and operators, agency staff, and the general public. Completes/participates in special projects and training. Assists with responses to requests from management or external customers; provides support in ensuring required reports and responses are completed in an accurate and timely manner. Assists with high-priority projects for drought-impacted water systems.

Minimum Qualifications:

A bachelor's degree from an accredited college or university, with a major in a natural or physical science, engineering, environmental studies, or related field (COPY OF OFFICIAL TRANSCRIPT REQUIRED WITH APPLICATION).

One year of full-time experience in the field of environmental activities may be substituted for each year (30 semester hours) of the required education.

Preferred Requirements:

Experience writing technical documents (reports, correspondence, and/or recommendations)

Experience in Cross-Connection Control or Plumbing.

Experience providing customer service.

Special Requirements:

Moving up to 50 pounds of boxes, projectors, publications, etc.

Traveling up to 20% of the time.

The agency will review the applicant's driving history in connection with the use of a vehicle in the performance of the job.

Condition of Employment:

TCEQ will verify Selective Service registration for males born on or after January 1, 1960. If exempt from Selective Service registration selected candidate must provide proof of exemption on first day of employment. Offers of employment are contingent on the candidate having legal authorization to work for the TCEQ. TCEQ will conduct a criminal history records search on candidates selected for posted vacancies. Only applicants who are interviewed will receive written non-selection notification.

Submit a standard State of Texas application for **each job posting** to the Texas Commission on Environmental Quality, Human Resources & Staff Services (HRSS) office by 5:00 p.m. on the closing date. A signed faxed or emailed copy is acceptable. In compliance with ADA, if you need any special accommodations during the employment process, please contact HRSS for assistance.

Texas Commission on Environmental Quality is an Equal Opportunity Employer